

Johnson Creek Chamber Board Meeting Minutes
Tuesday, June 23, 2009

The following were in attendance: Pat Smith, Rick Kaltenberg, Connie Oestreich, Bonnie Hertel, Chris Bezoenik and Sherry Lange.

- I. The meeting was called to order at 4:05pm by President, Rick Kaltenberg.
- II. Agenda approved with no revisions
- III. Minutes of the meeting from May were reviewed. With a motion by Chris Bezoenik, a second by Sherry Lange and a vote the minutes were approved with no changes. After the minutes were approved Chris Bezoenik mentioned incorrect spelling of her last name.
- IV. Treasurer's report May 15 – June 18, 2009 Income totaled \$1,030.00 and expenses totaled \$2,337.32.
Discussion included:
 - Rick asked for a report that would show YTD totals.
 - Accounting expense of \$85.00 was per quarter
 - Internet was for May/June for Connie's home internet. This amount is paid by the Chamber as Connie uses her internet from home to reply to Chamber e-mails. This was a prior arrangement to pay this bill for Connie in lieu of a raise. Sherry questioned whether this was legal.
 - Telecommunications of \$101.72 included telephone and internet at the chamber office. Discussion on getting lower rate or bundle for lower rate through TDS and also to check internet rates through US Cellular and Charter.A motion was made to approve the treasurer's report by Chris Bezoenik, seconded by Bonnie Hertel and with a vote was approved.
- V. Update check process- refer to process with spreadsheet similar to the school and village. Approve on monthly basis by board. Connie already has spreadsheet set up through Quick books. No motion.
- VI. Tourism check approval- review at budget time which is due in October. On hold until more information is obtained. 17-19% of Connie's time is on tourism. Fixed chamber expenses for two months \$665.00 billed to tourism. Move to table check approval until further financial review. Motion by Chris Bezoenik and a second by Sherry Lange.
- VII. Chamber Master review – collect more information on what other local chambers are doing. Set up fees for Chamber master is high between \$600- 1,500. Sherry suggested having a chamber sponsor set-up fees.
- VIII. Benches at Community Center – picture June 30th at 6:30 prior to Creekfest mtg.
- IX. Chamber Gift Certificates – check with Jefferson Chamber on their program, they worked with Premier bank
- X. Golf Outing Update: June 25th. Ready to go with 40 golfers, hole in one sponsor and prizes.
- XI. Set meeting for Executive Director Review: First meeting July 2nd 9am at Chamber office.
- XII. Spotlights on Website: There should be no charge for Chamber members to be on spotlight. Different business or businesses would be spotlighted every month. Chamber members would have to fill out a form and send in.
- XIII. Other business:
 - Chamber meetings are open to all members.
 - Discussed as part of tourism to co-op ads in the Jefferson County Guide for next year. Bonnie will contact guide salesperson to provide more information at next Chamber meeting. Discussed paying a percentage of ads and also placing a cap not to exceed per business.
 - Chris discussed ideal of more unified community with Chamber, historical society, tourism and visitor's center
- XIV. Next meeting July 9th at Culvers at 4pm
- XV. Chris Bezoenik made a motion and with a second by Pat Smith meeting was adjourned at 5:02pm.